

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
November 2, 2012

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, November 2, 2012 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

**Members Present**

Terry Reams, Chairman  
Todd Trumbore, Vice Chairman  
Patrick Whelan  
Geoffrey Wilson

**Occupations and Professions**

Karen Lockett, Board Administrator

**Members Absent**

Tayna Fogle  
Ted Godlaski  
Kenneth Hemphill

**Others in Attendance**

Ryan Hollaran – Board Counsel  
Mac Bell – Board Investigator  
Jane Oliver – Behavioral Health Services  
Chris Fajardo – CADC (Former Board member)

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Mr. Reams, Chairman called the meeting to order at 10:00 a.m.

**Minutes**

Mr. Whelan made a motion to accept the October 5, 2012 minutes. Mr. Trumbore seconded the motion. Motion carried.

**Financial Statement**

Mr. Trumbore made a motion to accept the financial statement as submitted. Mr. Whelan seconded the motion. Motion carried.

**O&P Update**

November report tabled to the next board meeting (December 7, 2012)

**Old Business**

The board reviewed : All references to certificate, certified, etc. need to add license/licensed/etc. KRS - 309.0805, 309.0813, 309.083, 309.084, 309.085, 309.086, 309.087, 309.089, KAR – 35:020, 35:030, 35:040, section on the 51% rule, on disciplinary actions, and on Supervision. Mr. Trumbore made a motion to continue the discussion at the next meeting. Mr. Wilson seconded the motion. Motion carried.

**New Business**

The Board reviewed the IC&RC September exam invoice. No actions were taken.

Mr. Trumbore attended the IC&RC Fall 2012 Board meeting in Minneapolis, Minnesota as the delegate on behalf of the Kentucky Board of Certification of Alcohol and Drug Counselors. Mr. Trumbore discussed some of the IC&RC Board meeting issues of note: The IC&RC asset balance is now \$1,236,311.00, The recent testing sites were 26-all CBT, 17 CBT and Paper exam, and 20 only paper exam, The time between written exams should be at least 90 days. Mr. Trumbore stated that Kentucky needs to assign staff and board members to implement the Computer Base Testing. Mr. Trumbore stated that the board needs to look at the cost analysis, site availability, and registration with SMT. Mr. Trumbore stated that the Prevention Board has been using this method for several years. Mr. Trumbore informed the board that a discussion was held regarding states that have moved to licensure. One suggestion was that this is a Protection Issue for the public. Mr. Trumbore informed the board that there was a discussion of strategies to be recognized by the Department of Transportation (International Certificate) for services. The International Certificates will be available in a different form for jurisdictions to use. Mr. Trumbore informed the board that he met with the new full time Executive Director of the Indiana Board and discussed reciprocity issues. Mr Trumbore stated that he is very open to review cases where residency may be in question. No actions were taken.

Mr. Trumbore would like to again thank the board for the opportunity to represent Kentucky at the IC&RC Board meeting.

#### **Complaint Committee**

Complaint #1004 – Ongoing

Complaint #1206 – Ongoing

Complaint #1207 – Ongoing

The Board discussed Mr. Steelman application regarding one of the questions not being answered as required by the board. Mr. Whelan made a motion for Ms. Evans, Board Counsel to send Mr. Steelman a letter regarding his incomplete application. Mr. Wilson seconded the motion. Motion carried.

#### **Board Counsel Report**

No report

#### **Application Review**

Mr. Wilson made a motion to accept the Applications recommendation as specified below.

- Katie Ellison – Deferred
- Sandy Kelley – Deferred
- Anthony Liston – Deferred
- Keith Mills – Deferred
- Lovonne F. Richardson – Deferred
- Jack Kelley – Approved
- Stephanie McMullen – Approved
- Travis Morrison – Approved
- Tracy Mullins – Approved
- Evelyn Nolan – Approved

Mr. Trumbore seconded the motion. Motion carried.

#### **Continuing Education**

Mr. Whelan made a motion to accept the Continuing Education Applications as specified below.

- Bluegrass Regional Prevention Center – Approved for 3.0 hours
- Cumberland River Comprehensive Care Center – Approved for 6.0 hours
- Kentucky Domestic Violence Association – Approved for 3.0 hours
- Kentucky Domestic Violence Association – Approved for 5.0 hours
- Kentucky Domestic Violence Association – Approved for 1.0 hour
- Kentucky Domestic Violence Association – Approved for 1.5 hours
- Kentucky Domestic Violence Association – Approved for 3.0 hours
- Kentucky Domestic Violence Association – Approved for 1.5 hours
- The Ridge Behavioral Health Systems – Approved for 4.0 hours

Mr. Trumbore seconded the motion. Motion carried.

The Board reviewed the course for The Ridge Behavioral Health Systems. The board voted with three in favor. Mr. Wilson abstained.

#### **Reciprocity Application Review**

Mr. Whelan made a motion to accept the Reciprocity Applications as specified below.

- Robert M. Edward

Mr. Trumbore seconded the motion. Motion carried.

**Audit Application Review**

Mr. Wilson made a motion to accept the Audit Application as specified below.

- Jackson McBride – Audit Approved

Mr. Trumbore seconded the motion. Motion carried.

**Travel**

Mr. Whelan made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Trumbore seconded the motion. Motion carried.

**Next Meeting**

Complaint Committee – December 7, 2012 9:30 a.m.

Regular Board Meeting – December 7, 2012 @ 10:00 a.m.

**ADJOURNMENT** - Mr. Trumbore made a motion to adjourn. Mr. Whelan seconded the motion. Motion carried.